

WELCOME to Villa Maria Education & Spirituality Center!

Home of the Sisters of the Humility of Mary

BEGEL HALL

Hospitality Cell Phone: 724-498-5185



For Your Comfort & Safety:

Overnight Emergencies:

- Use your cell phone to dial 911 -or-
- Use the public phone across the hall from the ground-floor Begel chapel to dial 911.
- Tell the 911 Operator to have the emergency vehicles come to Entrance 3
 - Entrance 3: Begel Hall, 2105 Evergreen Road, Pulaski, PA 16143.
 - Appoint someone to greet emergency responders and provide access to building.
 - Call Hospitality Cell Phone (724) 498-5185 and notify hospitality minister.

Overnight Non-emergency issues:

- First Aid Station (Second Floor Kitchenette).
- Call cell phone number listed above.
- Should your room need any repair, leave a note in the book on the counter in Begel Hall lobby.

Fire Safety

Please do not light candles on Begel Hall residence floors. Lighting candles in Begel chapel and commons is permitted with advance approval from VMESC staff.

The entire campus is a smoke-free environment. No smoking will be permitted on the premises including inside vehicles parked on the premises.

For Your Enrichment:

Villa Shoppe (Located near the Dining Room and the Post Office)

- Wide variety of Fair Trade items (gifts, coffees, chocolates, books, music) available for sale.
- Open: Tuesday, Thursday, Friday, Saturday: 11:00AM-3:00PM.

Swimming Pool

(9:00 am – 9:00 pm daily)

- The only red brick building on the campus.
- A pool key can be signed out at the Humility Hall reception desk.
- Signed waivers are required. Waivers are available at the Humility Hall reception desk.
- Return the key to the receptionist after swimming and record sign-out time.

Fitness Room

- Ask staff member for directions and for information about waiver form.

Art House and Herb Gardens (adjacent to the swimming pool)

- Art supplies are available for your use (no permission or forms required).
- Zen meditation space in the attic.
- Herb gardens for relaxation and contemplation.

United States Post Office (in Marian Hall near the main hall elevator)

- Hours: Monday-Friday: 7:30AM-11:30AM; 12:30PM-4:15PM; Saturday: 8:30AM-11:15AM.

Library (off the main hall just west of Magnificat Chapel)

- Books and magazines may be borrowed **during your stay**. Return borrowed items to the library by the **end of your retreat**.

726 acres of natural beauty

- Walking Paths, Wooded Trails, Gardens, Farm, Animals, Pond, Labyrinth, Shrines, Seating under trees or on benches in the Gazebo near Begel Hall.

Other Information:

MEALS (Please hang all outer garments in one of the coatrooms outside of the dining room)

Continental Breakfast: 8:20AM-9:00AM

Lunch: 11:30AM-12:30PM

Supper: 5:20PM-6:00PM

WIRELESS INTERNET

- Ask staff member for a wireless internet access card.

MESSAGES

- Your personal messages/mail will be placed on the counter in Begel Hall lobby or on the cork strip by the elevator. In emergencies, you will be contacted immediately.

PARKING

- Park in the lots A or B near Begel Hall. Handicapped parking is available in Lot B.
- Lock your car.
- Please do not park in the circular part of the drive except for loading/unloading.

NAME BADGE

- Please wear at all times to identify you and provide access to dining.

KEYS / LOCKED OUT

- Carry your keys with you at all times. The keys allow you to access Begel Hall and the Main Building via the Conference Center entrance(s) closest to Begel Hall.
- Call (724) 498-5185 if you get locked out of Begel or your bedroom.

WINDOWS/ROOM TEMPERATURE

- Heat is controlled by a thermostat near the window (* = cold; 5 = hot)
- 1st floor of Begel Hall is air-conditioned in summertime; please do not open any windows.
- Ceiling and desk top fans are provided for all bedrooms.
- Extra bed linens, blankets, and towels are available near the elevator on your floor.
- Please close and lock bedroom windows anytime you are leaving the floor or the building.

DEPARTURE DIRECTIVES

- Return *keys, name badges and evaluations* to the box on the counter in Begel Hall lobby.
- Place sheets and towels in appropriate barrels on your floor.
- Return blankets, spread, and pillows to bed.
- Dispose of **used** plastic cup; place **used** mug on table in kitchenette near elevator on your floor.
- Leave bedroom door **open** when departing and close and lock windows.

***We hope that you enjoy your stay and find the Villa to be
a place of rest, peace, and blessing!***